

# DRAFT



## MEETING NOTICE

### TUALATIN LIBRARY ADVISORY COMMITTEE

March 6, 2012 - 6:30 PM

LIBRARY COMMUNITY ROOM

18878 SW MARTINAZZI AVENUE

TUALATIN, OR 97062

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- A. **CALL TO ORDER:** Meeting was called to order at 6:32 PM by TLAC Chair Len Runion.
- B. **APPROVAL OF MINUTES:** Sean Neary moved, and Thea Wood seconded, that the February 2012 minutes be approved as written.
- C. **COMMUNICATIONS**
1. Chair: Chair Len Runion congratulated Library Manager Abigail Elder on receiving the Employee of the Year Award from the City of Tualatin. Chair Runion noted that Phil Anderson has resigned from TLAC, and that Janiel Santos has indicated an interest in joining the Committee.
  2. Staff: Library Manager Abigail Elder shared statistics and comment cards from the last month. As a result of the comment cards and TLAC discussion, she will ask that the next "Spruce Up" event focus on cleaning DVDs and Books on CDs. She also noted that the City is in the process of designing a new website.
  3. Public: Janiel Santos introduced herself to the committee. She is a freshman at Tualatin HS, and active in the Teen Library Committee (TLC) which meets monthly and organizes events for teens and children at the Library.
- D. **OLD BUSINESS**
1. RFID Update: Hillsboro Library has started using RFID at both of its libraries. It has also started taking credit card payments at the self-check machines. Tualatin expects to change over to RFID in June.
- E. **NEW BUSINESS**
1. Citizen Involvement Organization: Mike Riley provided an overview of the newly formed Citizen Involvement Committees, which seek to create a mechanism for residents to learn about and comment on city projects at the very earliest stages. There will eventually be six CIOs: five residential and one commercial/industrial.
  2. Food 4 Fines: The Library will host an annual Food for Fines week March 11-17th. All collected food will be donated to the Tualatin Schoolhouse Pantry.

3. TLAC Annual Report: TLAC provides an annual report to City Council every year in April. Library Manager Abigail Elder will provide a first draft of this report at the April TLAC meeting.

4. TLAC Vacancy: Phil Anderson has resigned from TLAC through an email to Abigail Elder, in which he thanked the members of TLAC for their good work and camaraderie. Janiel Santos is interested in joining TLAC, and will submit the paperwork soon.

**F. FUTURE AGENDA ITEMS**

Library Budget  
Teen Library Committee  
Tualatin Library Foundation  
Friends of the Tualatin Library  
City of Tualatin Website

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

**H. ADJOURNMENT:** The meeting was adjourned at 7:40 PM The next TLAC meeting will be Tuesday, April 2, 2012 at 6:30 PM in the Library Community Room.